

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Emergency Management Director	David Emery
Staff	Tiffany Capen

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	
Preferred EOC Positions and Duties	
EOC Director: David Emery Deputy Director: Josh Unruh	Supervises and directs all EOC activities coordinating municipal support and response
	Staffs phones and radio
	Tracks and answers any Requests For Information (RFI)
	Tracks and coordinates any Requests For Support (RFS)
	Produces and posts public information and press releases
	Coordinates support for at-risk residents / shelters
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Alex Dunklee	Fire Chief
Windham County Sheriff	On Duty Deputy
David Walker	Road Commissioner
Tiffany Capen	EOC Staff
Patty O'Donnell	EOC Staff
Madeline Arms	EOC Staff
Sandra Harris	EOC Staff
Primary EOC Location	
Facility / Address:	298 Governor Hunt Rd Vernon VT
Phone Numbers:	802-257-0709
Equipment/Notes:	
Alternate EOC Location	
Facility / Address:	Vernon Fire Dept 2842 Fort Bridgman Rd Vernon VT
Phone Numbers:	802-254-2425
Equipment/Notes:	

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: David Emery,		
Emergency spending limits:	\$2,500.00 Without approval of Selectboard	
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
N/A		
Other Local Resources		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
N/A		
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise <p>State support the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper				1	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A		1	Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	2					Trailer, Small Equipment			N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump					
Aerial Fire Truck			N/A	N/A		Truck, Plow		3	1		
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	1			N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe		1			
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium			1		
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A		Wood Chipper	1	N/A	N/A	N/A	
Generator						Wood Tub Grinder					
Grader		1		N/A							

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Websites:	Vernon Vermont Facebook Page (unofficial) Vernonvermont.org (unofficial)
Local Newspaper, Radio, TV:	Brattleboro Reformer, The Commons WTSA, WKVT
Public Notice locations:	Town Office, Post Office, Vernon School
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk, the EOC will monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	211
Vernon Green	802-254-6041
Vernon Hall	802-254-6041
Vernon Birches	802-254-6041
Huckle Hill Senior Living / Stewart Property	603-641-2163
Individual needs on file	

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request shelter support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Brattleboro Union High School, Fairground Rd, Brattleboro
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
Primary Shelter	
Location / Address:	Vernon Elementary School
Facility Contact(s):	Mary Ross
Phone Numbers:	802-257-4240 802-254-5373
Shelter Manager:	Josh Unruh 802-380-1637
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
Capacity: Generator Yes Pets Allowed? No	
Alternate Shelter	
Location / Address:	Regional Shelter Brattleboro Union High School
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
Capacity: Generator? Yes Pets Allowed?	

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	David Emery	802-579-9931		802-257-0709	Vernonemd@gmail.com
Deputy EMD	Josh Unruh	802-380-1637			Protege0703@yahoo.com
Local Response Organization Contacts					
Fire Chief	Alex Dunklee	413-522-5234			firechief@vernonvt.org
Assistant/Deputy Fire Chief	Spencer Bristol	802-579-5040			Bfd4c3@gmail.com
EMS Chief	Alex Dunklee	413-522-5234			firechief@vernonvt.org
Constable	Jesse Jobin	802-689-0468			
Windham County Sheriff	Sheriff. Mark Anderson	802-365-4941	802-732-7064	802-722-9509	Manderson@windhamsheriff.com
Local Dispatch Center	SWNH	603-352-1291			
Local Public Works Contacts					
Road Foreman					
Road Commissioner	David Walker	802-254-9428	802-258-1648		Vernonhighway@gmail.com
Town Garage					
Municipal Government Contacts					
Town Administrator	(Interim) Wendy Harrison	802-257-0292			vernonata@vernonvt.org
Selectboard Chair	Chris Parker	802-376-5949			Selectboard-e@vernonvt.org
Selectboard Alt	Sandra Harris				Selectboard-b@vernonvt.org
Selectboard Alt	Jeff Dunklee	802-258-1965			Jdunklee@vernonvt.org
Town Clerk	Tim Arsenaault	802-257-0292	802-689-0390		Clerk@vernonvt.org

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Treasurer / Finance	Cindy Turnley	802-257-3077			Vtres@sover.net
Town Health Officer	Mark Snow	802-451-6842	802-254-4485		
Forest Fire Warden	John Wheelden Jr	413-896-3354	802-254-8185		jffemti@yahoo.com
Animal Control Officer	Jesse Jobin	802-689-0468			
School Contact #1	Mary Ross	802-257-4240	802-254-5373		
School Contact #2	Dennis Atwater	802-451-9655	802-257-7539		
School District Office					
Local Public Works Contacts					
Road Foreman	David Walker	802-254-9428	802-258-1648		Vernonhighway@gmail.com
Water Utility					
Other Contacts					
Selectboard Member	Jean Carr	802-254-8241	802-257-0292		
Selectboard Member	Michael Root	802-579-3007			
EMD Guilford VT	Peder Rude / EOC	802-254-6857	802-254-9328		
EMD Northfield MA	Skip Dunnell / EOC	413-772-9038	413-648-5401		
EMD Bernardston	Peter Shedd / EOC		413-648-5459		